

MEGHALAYA PUBLIC SERVICE COMMISSION
SHILLONG

No. MPSC/ADVT-38/1/2014-2015/18,

Dated Shillong, the 25th July, 2014

Applications (Off-line/On-line) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to **5:00 P.M. on 10th September, 2014** and no application will be entertained after the closing date. For on-line applications through MPSC Website closing date is **23:59 Hrs on 10th September, 2014** after which the link will be disabled.

PARA 1: LISTS OF POSTS

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 1.1.2014
1.	Judicial Magistrate Grade – III under Meghalaya Judicial Service Rs. 27700–770-33090-920-40450-1080-44770/- pm plus other allowances as admissible under the rules. Candidates should possess a LLB Degree from any recognised University and must have the knowledge of Khasi or Jaintia or Garo languages. Syllabus can be downloaded from the MPSC website viz www.mpsc.nic.in	4	Candidate should not be less than 21 years or more than 35 years. Upper age limit is relaxable up to 38 years for SC/ST candidates.
2.	Junior Engineer Grade - I (Electrical) in the Office of the Chief Engineer, Water Resources, Shillong Rs. 14100-350-16550-EB-460-20690-620-27510/- pm Minimum 3 years Diploma in Electrical Engineering Course from Government recognised Institutions.	4	18 – 27 years. Upper age limit is relaxable by 5 years for ST/SC candidates.
3.	Orchidologist in the Office of the Divisional Forest Officer Silviculture Division, Shillong Rs 16300-410-19170-EB-530-23940-720-31860/- pm M.Sc in Botany Forestry or Agriculture with PhD in the subject of Micropropagation/Tissue Culture Preferable: 1. Experience in identification of Orchid flora of North East India 2. One Publication on Orchids of N.E. India.	1	The age limit should be 22 - 30 years with relaxation in case of ST/SC. No age limit in case of the applicants who are already in service with the state Government.
4.	Assistant System Engineer in the Election Department.. Rs. 14100-350-16550-EB-460-20690-620-27510/- pm B.Sc. Computer Science (Hons) or BCA (3-years) with Class –XII (Science) or CSE Diploma (3 years) with Class-XII (Science) (Preference will be given to Candidates who has working experience or good knowledge in the following :- (i) Oracle 9i and above, (ii) Visual Basic, (iii) Operating Systems, (iv) Networking, (v) Web Technology, (vi) Developer, (vii) Crystal Report and (viii) Hardware Maintenance)	9	18 to 27 years. Relaxation for 5 (five) years for SC/ST Candidate. No age limit for those in service with Government of Meghalaya.

* For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC) applicable to posts where reservation is admissible to PWD's as per Govt. Notification No. PER (AR).150/88/Pt/282, dt. 25th January, 2012.

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

PARA 2: APPLICATION FORM

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website viz www.mpsc.nic.in

PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of Fee	Remarks
For posts at Sl. No. 1	460/-	Half the rate for SC/ST who are permanent resident of the State of Meghalaya
For posts at Sl. No. 2, 3, 4	350/-	

PARA 4: SUBMISSION OF APPLICATION

As already indicated candidates can submit their application through the following modes:-

1. **Off-line Mode:**

a) In this option candidates should present their applications completed in all respect at:

- i. Office Counter of MPSC, Office, Headquarter, Shillong.
- ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh

On any working day between 10:30 A.M. to 5: 00 P.M. till the last date

b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date prescribed for off-line mode. The Commission will not be responsible for postal lost or transit delay.

2. **On-line Mode:**

Applicants may also apply online through the MPSC website viz www.mpsc.nic.in. Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is **23:59 Hrs on 10th September, 2014.**

CANDIDATES WHO WISH TO FILE APPLICATIONS ON LINE MAY FILE THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICTS WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised vacancy/post of their choice.

PARA 5: INSTRUCTIONS

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Window Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp.**
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned "**Division/Percentage**" at Sl. No. 20 of AF-I Form.
- III. The following documents are to be attached/ uploaded along with the application form:
 - (a) Recent self attested passport size photograph. (b) MPSC copy of Fee Challan.
- IV. Incomplete application will be summarily rejected and no further correspondence will be entertained.
- V. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for "**PERMISSION / NO OBJECTION**" when called for Examination /Interview.
- VI. Candidate must appear for Written Test/Interview at his/her own expenses.

PARA 6: RESERVATION OF VACANCIES

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

PARA 7: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. **After such scrutiny a "Proposed Rejection List" shall be published and hosted in the Commission's website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection.** Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

PARA 8: METHOD OF SELECTION

The final selection/recommendation of suitable candidates against the vacancies notified in this Advertisement shall be made by the Commission through any of the following processes.

1. Typing Speed, English Composition and Stenography Test, in recruitment to post of Typist and Stenographer (All Grades) as the case may be.
2. Personal Interview only.
3. Screening Test followed by Personal Interview.
4. Written examination followed by Personal Interview.

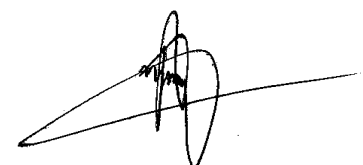
Physical Efficiency Test (PET), wherever required and prescribed by the Service Rules shall be conducted by the Commission assisted by a Medical Board duly constituted for the purpose, in accordance with the norms/standards and such specification as prescribed under such Rules.

The Screening Test shall be applied /conducted by the Commission in respect of all recruitments to those posts where the method of selection has not been prescribed by the Service Rules. The objective of the test is to shortlist the number of eligible candidates in recruitments where the number is large compared to the available vacancies, otherwise the selection of suitable candidates against the notified vacancies shall be made on the basis of personal interview. (The principle/policy followed by the Commission is that the ratio of the number of candidates called for interview to the vacancies should be 1:3 to 1:5. in recruitments involving very few posts the ratio can be raised up to 1:10). The decision to hold or not to hold the Screening Test in any such recruitment shall lie with the Commission. On the result of such Screening Test the Commission shall call such number of candidates as it may think appropriate to appear for the Personal Interviews.

Written Examination shall be mandatory in respect of recruitments to posts where the Service Rules has specifically prescribed the conduct of such examinations. In such cases, the subjects, syllabus, total marks and pattern of examination shall be as notified by the concerned Government Department under such Rules.

PARA 9: DEBARMENT

- (a) Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.



Secretary,
Meghalaya Public Service Commission,
Shillong

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. Hon'ble Chairman / Hon'ble Members of the Commission.
2. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 20 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 20 of the AF-1 Forms is properly filled in by the candidates before the forms are received at the Cells.
3. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
4. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
5. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh.
6. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
7. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
8. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
9. The District Employment Officer, Shillong.
10. The Assistant Employment Officer:
Shillong / Jowai / Nongstoin / Williamnagar / Sohra / Nongpoh / Ampati / Mairang.
11. The Deputy Commissioner, East Khasi Hills District / West Khasi Hills District / South West Khasi Hills District / Ri-Bhoi District/East Garo Hills District/West Garo Hills District / South Garo Hills District / North Garo Hills District / South West Garo Hills District / East Jaintia Hills District / West Jaintia Hills District.
12. S.D.O. Mairang / Ampati / Khliehriat / Amlarem / Mawkyrwat / Resu-Belpara / Sohra / Dadengiri Civil Sub-Division.
13. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
14. The News Editor All India Radio, Shillong/Tura/Jowai.
15. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
16. All Block Development Officers.
17. Confidential Branch.
18. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
19. The Treasury Officer, Shillong/Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury/Baghmara Sub-Treasury.
20. S.I.O. NIC, NIC Building with a request to get the Advertisement hosted in MPSC website.
21. The Assistant Director Employment, Divisional Employment Exchange, Shillong.
22. The A.G.M. SBI, Laitumkhrah Branch.
23. Concerned Dealing Assistant.
24. Departments concerned.



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Meghalaya Public Service Commission,
Shillong